You can share files or folders with others who have Dropbox by creating a shared folder. Users with shared folders can access and use the same files and folders when they have Dropbox. For those who do not use Dropbox, files and folders can be shared by creating a link and sending the link to users so it can be viewed through the users’ browser.

**Share a folder from the Dropbox website**

Share a folder or invite more people to one you've already shared.

1. Log in to the Dropbox website.
2. Find the files and folders you would like to share
3. Click on the empty space to the right of the folder's name.

Note:if you click on the folder name or icon, the folder will open.

1. Click **Invite to folder** in the toolbar
2. Click Shared folder options
3. Enter the email addresses of the people you want to invite.
4. Add a message
5. Click **Share folder**.

UPLOAD

Images and videos can be uploaded from phones and tablets manually or automatically (Camera Upload). To upload automatically or do a camera Upload this feature needs to be enabled when from the Settings Menu or when the app. is first installed. To do a manual upload, find the folder where you would like to upload and click the menu button and select Upload here.

Download

* For business users who cannot install the Dropbox application use Web-based services that will connect to Dropbox and allow the user to specify a URL to a file on the Web. One of those services is URL Droplet. To use this service the user will need to give permission to the URL Droplet access the Dropbox account and next, paste the URL paste in the URL to the file you want to download to Dropbox, and click the Save button.